



Council Action Form

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| MEETING DATE | Wednesday, August 16, 2017 | | | |
| TITLE | NEW BUSINESS ITEM E: Consider a Resolution (Building Department Vehicle Lease) (Resolution 2017-26) | | | |
| SUBMITTED BY | Name and Title: Dax Norton, Town Manager and Dave Taylor, Building Department: Town Administration | | | |
| MEETING TYPE | Work Session Executive | Regular | Special | Retreat |
| AGENDA CLASSIFICATION | Consent | Presentation | Unfinished Business | New Business |
| | Ordinance | Resolution | Employment Contract | Proposal |
| ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new) | 1st Reading | 2nd Reading | PUBLIC HEARING | 3rd Reading |
| | Ordinance #: | | Resolution #: 2017-26 | |
| CONTRACTS (Contracts must be previously signed by vendor for submission) | Contract Required: Yes No | | Signed Contract Attached: Yes No | |
| APPROVALS/REVIEWS | Department Head | | Budget/Finance | |
| | Assistant Town Manager | | Legal Counsel - Steve Unger | |
| | Town Manager | | Other: | |
| BACKGROUND(Includes Description and justification) | During the Town Council/Staff Strategic Planning Meeting on February 1, 2017, the staff presented priority capital spending for 2017. One item on the list was the leasing of 2 vehicles (trucks) for the Town building department. These vehicles would be added to the Town vehicle master lease with Huntington Bank and would be leased with prices approved via the state vehicle bid. This resolution approve the lease. | | | |

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| BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources) | Budgeted \$: | Yes. 2018 Budget |
| | Expenditure \$: | |
| | Source of Funds \$: | Town Capital Outlay |
| | Additional Appropriation #: | |
| | Narrative: | This would have no impact on the current 2017 budget. The first lease payment would be due in November of 2018. |
| Resolution and Ordinance Only | Hold 1st Reading | |
| | Not Hold 1st Reading | |
| | Approve on Second Reading | |
| | Deny Approval | |
| PROJECT TIMELINE | | |
| STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations) | Approve the resolution | |
| SUPPLEMENTAL INFORMATION (List of all attachments) | Resolution 2017-26 | |